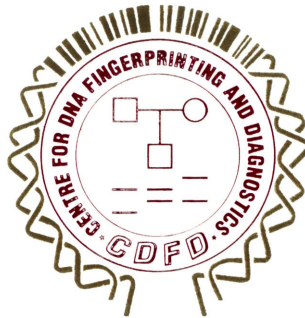


**MEMORANDUM OF ASSOCIATION  
AND  
RULES AND REGULATIONS**



**CENTRE FOR DNA FINGERPRINTING  
AND  
DIAGNOSTICS**

**HYDERABAD**







**MEMORANDUM OF ASSOCIATION  
AND  
RULES AND REGULATIONS**

**CENTRE FOR DNA FINGERPRINTING  
AND  
DIAGNOSTICS**

**HYDERABAD**

**MARCH 1996**



# **CONTENTS**

	Page	
<b>1</b>	<b>Certificate of Registration</b>	<b>i</b>
<b>2</b>	<b>Memorandum of Association</b>	<b>1-7</b>
	<i>Certificates</i>	4
	<i>Witnessess</i>	7
<b>3</b>	<b>Rules and Regulations</b>	<b>9-22</b>
	<i>Interpretation</i>	9
	<i>Members of the Centre</i>	10
	<i>Authorities and Officers of the Centre</i>	10
	<i>Proceedings of the Society</i>	11
	<i>The Governing Council</i>	12
	<i>Functions and powers of the Governing Council</i>	14
	<i>Proceedings of the Governing Council</i>	16
	<i>Function and powers of the chairman</i>	17
	<i>Function and powers of the Director</i>	17
	<i>The Finance &amp; the Scientific Advisory Committee</i>	18
	<i>Funds of the Society</i>	19
	<i>Accounts and Audit</i>	20
	<i>Annual Report</i>	20
	<i>Alteration of Rules</i>	21
	<i>Winding up</i>	21
	<i>Essential Certificate</i>	22
	<i>Witnessess</i>	22





**OFFICE OF THE REGISTRAR OF SOCIETIES  
HYDERABAD**

**CERTIFICATE OF REGISTRATION**

*(Registration No. 1604 of 1996)*

I hereby certify that **CENTRE FOR DNA FINGERPRINTING  
AND DIAGNOSTICS** is this day registered under the Andhra  
Pradesh (Telangana areas) Public Societies Registration Act.  
1350 Fasli (Act I of 1350 F.).

Given under my hand seal at Hyderabad this the **26<sup>th</sup>** day of  
*March one thousand nine hundred and ninety six.*

Sd/-  
Registrar of Societies

(Seal)



**MEMORANDUM OF ASSOCIATION  
OF  
CENTRE FOR DNA FINGERPRINTING & DIAGNOSTICS**

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1. The name of the Society shall be *Centre for DNA Fingerprinting & Diagnostics* (CENTRE).
2. The Registered Office of the Society shall be at Hyderabad and is at present in the East Wing, 3rd Floor, Centre for Cellular and Molecular Biology, Uppal Road, Hyderabad 500 007.
3. The objectives for which the *Centre for DNA Fingerprinting & Diagnostics* is established are:
  - i To carry out scientific research pertaining to DNA profiling and related analysis in civil cases like paternity disputes, immigration, and exchange of newborns in hospitals, for various agencies including private parties, on appropriate payment;
  - ii To provide DNA fingerprinting and related analysis to crime investigation agencies;
  - iii To assist police personnel, forensic scientists, lawyers and the judiciary in understanding the evidential value of the DNA profile analysis and related techniques in crime investigation and family matters;
  - iv To establish DNA diagnostic methods for detecting genetic disorders and to develop probes for such detections;
  - v To use DNA fingerprinting technique for the authentication of plants and animal cell materials, cell lines and develop new probes where necessary for such purposes;
  - vi To provide training in DNA fingerprinting techniques;
  - vii To undertake basic, applied and developmental R&D work;
  - viii To provide consultancy services to medical institutions, public health agencies and industry in the country;

- ix To collaborate with foreign research institutions and laboratories and other international organisations in fields relevant to the objectives of the Centre;
- x To establish affiliation with recognised universities and institutions of higher learning for the purpose of enabling research scholars to register for post-graduate degrees;
- xi To receive grants, donations and contributions in cash or in other forms from the Government of India, State Governments, Charitable Institutions/Trusts, individuals and industry within the country;
- xii To receive, with the prior approval of the Central Government, monetary assistance from foreign sources including international organisations for training programmes, scientific research and other activities;
- xiii To acquire by gift, purchase, exchange, lease, hire or otherwise howsoever, any property movable /or immovable or to construct, improve, alter, demolish or repair buildings and structures as may be necessary or convenient for carrying on the activities of the **CENTRE**;
- xiv For the purpose of the **CENTRE**, to draw and accept, make and endorse, discount and negotiate Government of India and other Promissory Notes, Bills of Exchange, Cheques or other Negotiable Instruments;
- xv For investing the funds of or money entrusted to the **CENTRE**, to open such securities or in such manner as may from time to time be determined by the Governing Council and to sell or transpose such investment;
- xvi To do all such other lawful acts as may be necessary, incidental or conducive to the attainment of all or any of the above objectives;
- xvii To institute Professorships, other faculty positions, fellowships including visiting fellowships, research and cadre positions, scholarships, etc., for realising the objectives of the **CENTRE**;
- xviii To establish, maintain and manage laboratories, workshops, stores, library, office and other facilities for scientific and technological work of the **CENTRE**;
- xix To acquire or transfer technical know-how from / to entrepreneurs and industries; and

- xx To register patents, designs and technical know-how that may be developed by the CENTRE and transfer any portion of such patents / designs / technical know-how in the interest of the CENTRE.
4. a The Government of India may appoint one or more persons to review the work and progress of the CENTRE and to hold enquiries into the affairs thereof and to report thereon, in such manner as the Government of India may stipulate: and upon receipt of any such report, the Government of India may take such action and issue such directions as it may consider necessary in respect of any of the matters dealt with in the report and the CENTRE shall be bound to comply with such directions.
- b The Government of India may give directives to the CENTRE in respect of its policies and programmes.
- c If at any time a difficulty arises in the functioning of the CENTRE because of any lacunae in the Memorandum of Association or in the Rules, or the failure of any of their provisions to operate, the Government of India shall have powers to give directives to resolve the difficulty and such directives shall be binding on officers and authorities of the CENTRE.
5. The Governing Council of the CENTRE shall be the BODY constituted to be the Governing Council under the Rules and Regulations of the said CENTRE and the Governing Council members shall be the members of the Society and further the first members of the Governing Council shall be:

Name	Address	Occupation/Designation
1. Dr V S Rama Murthy	CII/41 Moti Bagh New Delhi 110 021	Secretary, DBT <i>Chairman</i>
2. Dr R A Mashelkar	DG's Suite CSIR Science Centre Lodi Gardens Gate No. 2 New Delhi 110 003	DG, CSIR <i>Member</i>
3. Dr Manju Sharma	D-1/55 Satya Marg Chanakyapuri New Delhi 110 023	Advisor I, DBT <i>Member</i>

4. Shri S B Krishnan	D-11/234, Vinay Marg Chanakyapuri New Delhi 110 021	Joint Secretary & Fin. Adviser, DBT	<i>Member</i>
5. Shri V K Malhotra	C-11/124 Moti Bagh I New Delhi 110 021	Joint Secretary (CS) MHA	<i>Member</i>
6. Shri P C Kannan	B.5, Andrews Ganj Extn. New Delhi 110 049	Joint Secretary & Legal Adviser M/o Law & Justice Dept. of Legal Affairs	<i>Member</i>
7. DG, BPR&D or his nominee		DG, BPR&D	<i>Member</i>
8. Prof D Balasubramanian	C6, IICT Quarters IICT Campus Hyderabad 500 017	Director, CCMB	<i>Member</i>
*9. Chairman of the Scientific Advisory Committee of the CENTRE			
*10. Reputed scientist as individual expert			
*11. Reputed scientist as individual expert			
12. Dr Lalji Singh	D18, IICT Quarters IICT Campus Hyderabad 500 017	Scientist F, CCMB & Officer on Special Duty CDFS	<i>Secretary</i>


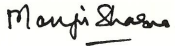

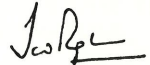

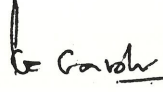
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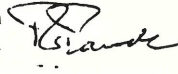
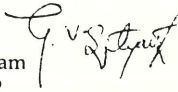
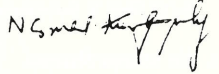


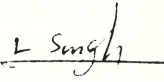
*\* (to be nominated by the Governing Council of the CENTRE)*

## 6. CERTIFICATES

- a Certified that the Society is formed with no profit motive and no commercial activity is involved in its working.
- b Certified that the members are not paid from the funds of the Society.


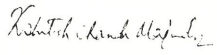
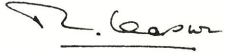
- c Certified that the Society would not engage in agitational activities to ventilate grievances.
- d Certified that the office bearers signatures are genuine.
7. We, the several persons, whose names and addresses are given below, having associated ourselves for the purposes described in this Memorandum of Association do hereby subscribe our names to the Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the Public Societies Registration Act, 1350 Fasli, this 15<sup>th</sup> day of *March* 1996.

Name of the office bearers S/O, W/O, D/O	Age	Designation of their Locus standi in the Society	Occupation	Residential Address	Signature
1. Prof V S Rama Murthy S/O Shri V Subramanian	53	<i>Chairman</i> Ex-officio	Secretary DBT	CII/41 Moti Bagh New Delhi 110 021	
2. Dr Manju Sharma W/O Dr V P Sharma	56	<i>Member</i> Ex-officio	Adviser I DBT	D-1/55 Satya Marg Chanakyapuri New Delhi 110 023	
3. Prof D Balasubramanian S/O (Late) Shri V Dorairajan	56	<i>Member</i> Ex-officio	Director CCMB	C6, IICT Quarters IICT Campus Hyderabad 500 007	
4. Dr K V Raghavan S/O (late) Shri Krishnamachari	52	<i>Member</i> Ex-officio	Director IICT	Director's Bungalow IICT Campus Hyderabad 500 007	
5. Dr P M Bhargava S/O (late) Dr R C Bhargava	68	<i>Member</i>	Founder Director CCMB	12-5-27 C Vijayapuri Tarnaka Hyderabad 500 017	
6. Dr K P C Gandhi S/O Shri K V Rao	48	<i>Member</i>	Director Forensic Science Laboratory Hyderabad	H.No. PJ32 Govt. Quarters Panjagutta Hyderabad 500 482	

7. Shri V K Malhotra S/O Shri O C Malhotra	50	Member Ex-officio	Jt. Secretary (CS) MHA	C-II/124 Moti Bagh I New Delhi 110 021	
8. Dr R A Mashelkar S/O Shri A T Mashelkar	53	Member Ex-officio	DG, CSIR	DG's Suite CSIR Science Centre Lodi Gardens Gate No. 2 New Delhi 110 003	
9. Dr R S Paroda S/O Shri R K Singh Paroda	53	Member Ex-officio	DG, ICAR	C-II/77 Moti Bagh New Delhi 110 021	
10. Dr G V Satyavati W/O Dr D N Prasad	59	Member Ex-officio	DG, ICMR	D-2-1 Multistorey flats Sector 13, R K Puram New Delhi 110 022	
11. Dr N K Ganguly S/O Shri P K Ganguly	55	Member	Professor PGIMER Chandigarh	H. No. 63 Sector 24-A Chandigarh	
12. Dr P K Ghosh S/O Shri G D Ghosh	53	Member Ex-officio	Advisor DBT	Block CII B Flat 5A Janak Puri New Delhi	
13. Shri S B Krishnan S/O Shri T N S Sharma	55	Member Ex-officio	Jt. Secy. & Fin. Adviser DBT	D-11/234, Vinay Marg Chanakyapuri New Delhi-110 021.	
14. Dr Lalji Singh S/O Shri Surya Narain Singh	48	Secretary Ex-officio	Scientist CCMB & Officer on Special Duty CDFD, Hyderabad	D18, IICT Quarters IICT Campus Hyderabad 500007	



## WITNESSES

Name S/O, W/O, D/O	Age	Occupation	Residential Address	Signature
1. Dr S Shivaji S/O (late) Shri S Raghunadham	45	Scientist E II CCMB	1-2-37/2 Kakatiya Nagar Street No. 3 Hubshiguda Hyderabad 500 007	
2. Dr K C Majumdar S/O Shri B Majumdar	44	Scientist E I CCMB	3/1, J Block Kakatiya Nagar Hubshiguda Hyderabad 500 007	
3. Dr Rajesh Kapur S/O Dr H Kapur	39	Pr. Scientific Officer DBT	1126, R. K. Puram Sector-IV New Delhi 110 022	



**RULES & REGULATIONS OF THE  
CENTRE FOR DNA FINGERPRINTING & DIAGNOSTICS**

1. Name of the Society: *Centre for DNA Fingerprinting & Diagnostics.*
2. Location of the Office: The registered office of the Society shall be at Hyderabad and is at present in the East Wing, 3rd Floor, Centre for Cellular and Molecular Biology, Uppal Road, Hyderabad 500 007.

**INTERPRETATION**

3. In these rules, the following words and abbreviations shall have the meanings given to them, unless there is anything contrary in the subject or context:
  - a The "Centre" shall mean the Centre for DNA Fingerprinting & Diagnostics.
  - b The " Society" shall mean the Centre for DNA Fingerprinting & Diagnostics.
  - c The "Central Government" shall mean the administrative Ministry of the Government of India, concerned with Science & Technology.
  - d The "Governing Council" shall mean the Governing Council / General Body of the Centre.
  - e The "President" shall mean the President referred to in these rules.
  - f The "Chairman" shall mean the Chairman of the Governing Council of the Centre.
  - g The "Director" shall mean the Director of the Centre appointed under the rules of the Centre.
  - h The "Secretary" shall mean the Secretary of the Society appointed in accordance with the bye-laws of the Society.
  - i The "year" shall mean the period of 12 calendar months commencing from first day of April and ending 31st day of March of the subsequent year.

*Words importing the singular number shall include the plural number and vice-versa.  
Words importing the masculine gender shall include the feminine gender.*

**MEMBERS OF THE CENTRE**

4. The "CENTRE" shall consist of all members of the Governing Council set up under Rule 24 of the Rules and Regulations and such other persons who may be nominated by the Government of India.
5. The "CENTRE" shall keep a roll of members, giving their addresses and occupations and every member shall sign the same.
6. The "CENTRE" shall function notwithstanding any vacancy in its body and no act or proceeding of the CENTRE shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.

**AUTHORITIES AND OFFICERS OF THE CENTRE**

7. The following shall be the authorities of the CENTRE:
  - I The Governing Council
  - II The Director, and
  - III Such other authorities and officers as may be constituted/ appointed as such by the Governing Council.
8. The Minister of Science & Technology shall be the President of the Centre, if he accepts the office, or he can nominate a person to be the President of the Centre. The Secretary of the Department of Biotechnology shall be the Chairman of the Governing Council.
9. The Director of the Centre, who shall be a distinguished scientist, shall be appointed by the Governing Council. He shall be the Principal Executive Officer of the Centre. Until such time a full time Director of the CENTRE is appointed in accordance with rules and bye-laws, the Governing Council may appoint a distinguished scientist as Director and the person so appointed shall have full powers, functions and status as the Director in accordance with these rules.
10. The Society shall establish and maintain its own office, laboratories and workshops. Appointment to various posts under the Centre shall be made in accordance with the bye-laws framed for the purpose by the Governing Council.

**PROCEEDINGS OF THE SOCIETY**

11. An Annual General Meeting of the Society shall be held at such time, date & place as may be determined by the President. At such Annual General Meeting, the Secretary shall submit the Annual Report and the Audited Accounts of the Society, together with the Auditor's Report thereon.
12. The President may convene a Special General Meeting of the Society, whenever he/she thinks fit.
13. The President shall convene a Special General Meeting of the Society on the written requisition of not less than five members of the Society.
14. Any requisition so made by the members of the Society shall express the objectives of the meeting proposed to be called and shall be left at the address of the Secretary or posted to his address.
15. At all Special General Meetings no subjects other than that stated in the notice or requisition, as the case may be, shall be discussed except when specially authorised by the President.
16. Excepting as otherwise provided in these rules, all meetings of the Society shall be called by notice under the signature of the Secretary or the President.
17. Every notice calling a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Society not less than fifteen clear days before the day appointed for the meeting.
18. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings of the meeting.
19. The President of the Centre shall preside at all meetings of the Society and if he is not present at any meeting or in his absence, the Chairman of the Governing Council shall preside at that meeting. In case the Chairman of the Governing Council is also not present, in his absence, then a member shall be elected from amongst those present to preside over that meeting.
20. No business shall be discussed at a meeting of the Society, whilst the chair is vacant except the election of a Chairman.

21. Seven members of the Society present in person shall form a quorum at every meeting of the Society.
22. All disputed questions at meetings of the Society shall be determined by a majority of votes of the members present and voting.
23. Each member of the Society shall have one vote. In case of an equality of votes, the President, Chairman or member presiding over the meeting, as the case may be, shall have a casting vote.

#### THE GOVERNING COUNCIL

24. The affairs of the Society shall be managed, administered, directed and controlled, subject to rules, bye-laws and orders of the Governing Council. The Governing Council of the Society for the purpose of Public Societies Registration Act 1350 F shall consist of the following:

i	Secretary, Department of Biotechnology	<i>Chairman</i> Ex-officio
ii	Director General, Council of Scientific & Industrial Research or his nominee	<i>Member</i> Ex-officio
iii	Senior Scientist from Department of Biotechnology	<i>Member</i> Ex-officio
iv	Joint Secretary & Financial Adviser Department of Biotechnology	<i>Member</i> Ex-officio
v	Joint Secretary (CS), Ministry of Home Affairs, Govt. of India	<i>Member</i> Ex-officio
vi	Joint Secretary or his nominee Ministry of Law, Justice & Company Affairs	<i>Member</i> Ex-officio
vii	Director General or his nominee Bureau of Police Research & Development	<i>Member</i> Ex-officio

viii	Director Centre for Cellular and Molecular Biology Hyderabad	<i>Member</i> Ex-officio
ix	Chairman of the Scientific Advisory Committee of the <b>CENTRE</b>	<i>Member</i> Ex-officio
x xi	Two reputed Scientists to be nominated by the Governing Council as individual experts	<i>Members</i>
xii	Director of the <b>CENTRE</b>	<i>Member-Secretary</i>

25. Unless his membership of the Governing Council is terminated as provided in Rule 26 and subject to the provisions of Rule 26, each nominated member of the Governing Council shall relinquish his membership on the expiry of three years from the date on which he becomes a member of the Governing Council, but he shall be eligible for re-appointment, in case of a casual vacancy, the person appointed to fill the vacancy shall hold office for the unexpired portion of the term of the out-going member.
26. A member of the Governing Council shall cease to be a member on the happening of any of the following events:
- If he resigns, becomes of unsound mind, becomes insolvent or is convicted of a criminal offence involving moral turpitude, or his employer refuses to grant him permission to serve on the Governing Council or he goes abroad for a continuous period exceeding one year.
  - If he does not attend three consecutive meetings of the Governing Council.
27. Whenever a member desires to resign from the membership of the Governing Council, he shall forward a letter containing his resignation addressed to the Secretary and his resignation shall take effect only on its acceptance by the Chairman.
28. Whenever a person holds the membership of the Governing Council by virtue of an office held by him (ex-officio) his membership shall terminate when he ceases to hold that office and the vacancy so caused shall be filled by his successor to that office.

29. The members of the Governing Council shall not be entitled to any remuneration from the Society excepting the full time Director of the Centre. The members of the Governing Council or any Committee appointed by it may be paid by the Society such travelling and daily allowances and honorarium as may be provided for in the bye-laws.
30. A person holding the membership of the Governing Council by virtue of an office held by him (ex-officio) shall normally attend the Governing Council meetings himself in person but in exceptional circumstances shall have the right to nominate a representative to act on his behalf at a particular meeting of the Governing Council and the representative so nominated shall be entitled to take part in the proceedings of that meeting.
31. The Secretary shall attest the signatures of all the members of newly elected Governing Council and will ensure that the said signatures of the outgoing Governing Council tally with the annual list as filed with the Registrar of Societies before 15 days of the succeeding month in which elections were held.

#### ***FUNCTIONS AND POWERS OF THE GOVERNING COUNCIL***

32. The Governing Council shall generally carry out and pursue the objectives of the Society, as set forth in the Memorandum of its Association. The management of all the affairs and funds of the Society shall, for this purpose, vest in the Governing Council.
33. The Governing Council shall exercise all the powers of the Society, subject, nevertheless, to such limitations as the Government of India may from time to time, impose in respect of the expenditure from the funds of the Society and of grants made by the Government of India.
34. In particular and without prejudice to the generality of the foregoing provisions, the Governing Council shall have the power, subject to the provisions of these rules and the bye-laws to:
- i consider the annual and supplementary budgets placed before it by the Director from time to time, and pass them with such modifications as the Governing Council may think fit;
  - ii create and abolish posts;



- iii appoint various scientific, technical, administrative and other officers and staff of the Society, fix their remuneration and define their duties and terms of employment;
- iv enter into arrangements with the Government of India and with the State Government and other public or private organisations or individuals within the country for securing and accepting grants-in-aid, endowments, donations or gifts to the Society, on mutually agreed terms and conditions; provided that such terms and conditions, if any, shall not be contrary to, inconsistent or in conflict with the objectives of the Society; provided, for any such arrangement with foreign and /or international agencies or organisations the prior approval of the Government of India shall be obtained.
- v take over, acquire by purchase, gifts, exchange, lease or hire or otherwise from Government of India, the State Governments and other public or private bodies or individuals, institutions, libraries, laboratories, immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objectives of the Society; provided for any such activity involving a foreign and /or international agency or organisation, the prior approval of the Government of India shall be obtained.
- vi appoint Committees and Sub-Committees for such purposes and with such powers and for such periods and on such terms as it may deem fit, and dissolve any of them;
- vii delegate such administrative and financial powers as it may think proper to the Chairman, the Director, and such other officers of the Society as may be considered necessary; and
- viii to frame, amend or repeal bye-laws, for the administration and management of the affairs of the Society and in particular to provide for the following matters:-
  - a preparation and sanction of budget estimates, sanctioning of expenditure, entering into and execution of contracts, investment of the funds of the Society, sale or alteration of such investments and maintenance of accounts and their audit;
  - b procedure for recruitment of officers and establishment in the service of the Society;

- c terms and tenures of appointments, emoluments, allowances, rules of discipline and other conditions of service of the establishments of the Society;
- d terms and conditions governing the grant of scholarships, fellowships and grants-in-aid for research schemes and projects not inconsistent with the objectives of the Society.
- e such other matters as may be necessary for the administration of the affairs and funds of the Society.
- f Till such time bye-Laws are framed by the Governing Body and approved by the Government, the Centre may follow Government of India rules mutatis-mutandis.

#### ***PROCEEDINGS OF THE GOVERNING COUNCIL***

- 35. Every meeting of the Governing Council shall be presided over by the Chairman and in his absence a member chosen from amongst themselves by members present, to provide for the occasion.
- 36. Five members of the Governing Council present in person, shall constitute a quorum at any meeting of the Governing Council.
- 37. Not less than fifteen day's clear notice of every meeting of the Governing Council shall be given to each member of the Governing Council. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.
- 38. Normally one meeting of the Governing Council shall be held at least once in each half of the year or more frequently, if need arises in the opinion of the Chairman.
- 39. The decision of the Governing Council shall be taken by the majority of the members present and voting.
- 40. The Chairman may himself call, or by a requisition in writing signed by him, may require the Secretary to call a meeting of the Governing Council at any time and on the receipt of such a requisition, the Secretary shall forthwith call such a meeting.

41. Four members of the Governing Council may by a requisition in writing signed by them request the Secretary to call a meeting of the Governing Council and on the receipt of such a requisition, the Secretary shall call such a meeting within a period of one month in consultation with the Chairman.
42. Each member of the Governing Council shall have one vote and, if there shall be an equality of votes on any question to be decided by the Governing Council, the Chairman or the member presiding over the meeting shall have a casting vote.
43. Any business which may be necessary for the Governing Council to perform may be performed by a resolution in writing circulated among all its members and any such resolution so circulated and approved by a majority of the members by signing, shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing Council provided that at least five members of the Governing Council have recorded their approval to the resolution.
44. The Chairman may, irrespective of the opinion of the members of the Governing Council, refer any question, which in his opinion is of sufficient importance, for decision to the Government of India. The decision of the Government of India shall be binding on the Society and its Governing Council.

#### ***FUNCTIONS AND POWERS OF THE CHAIRMAN***

45. The Chairman shall exercise such powers for the conduct of the business of the Society as may be delegated to him by the Governing Council.
46. The Chairman may, in writing, delegate such of his powers as he may think necessary to the Director.

#### ***FUNCTIONS AND POWERS OF THE DIRECTOR***

47. Subject to any order that may be passed by the Chairman in exercise of the powers delegated to him by the Governing Council, and the decisions of the Governing Council, the Director shall be responsible for the proper administration of the affairs and funds of the Society under the direction and guidance of the Governing Council. He shall be vested with such executive and administrative powers of the Society as may be necessary or incidental for the purpose, subject to these rules and bye-laws.

48. The Director shall subject to the provisions of these rules and bye-laws and decisions of the Governing Council and Chairman, exercise general supervision and disciplinary control over the officers and the staff of the Society, and prescribe their duties and functions.
49. The Director shall coordinate and exercise general supervision over all the activities of the Society.
50. The Director of the Centre shall be the Secretary of the Society. For the purposes of the Public Societies Registration Act 1350 F, the Secretary shall be considered the Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary of the Society.

#### ***THE FINANCE COMMITTEE & THE SCIENTIFIC ADVISORY COMMITTEE***

The administrative, technical and financial management of the CENTRE would vest in the Governing Council. The Governing Council would conduct periodical review and monitoring of the activities and take remedial measures as deemed fit to meet the aims and objectives of the Centre. The Governing Council would nominate the Finance Committee and the Scientific Advisory Committee. The Finance Committee would consist of the following:

- |     |  |  |
|-----|--|--|
| i   | Joint Secretary and Financial Adviser, DBT<br>or his nominee.                    | <i>Member</i><br><i>Ex-officio</i>             |
| ii  | Joint Secretary and Financial Adviser, MHA<br>or his nominee                     | <i>Member</i><br><i>Ex-officio</i>             |
| iii | Senior Scientist, DBT  | <i>Member</i>                                  |
| iv  | Director of the Centre   | <i>Member</i>                                  |
| v   | Two members of the Governing Council to be<br>nominated by the Governing Council | <i>Member</i>                                  |
| vi  | Financial Controller of the CCMB   | <i>Member</i>                                  |
| vii | Senior Finance Officer of the CENTRE   | <i>Member Secretary</i><br><i>and Convenor</i> |

The Chairman of the Finance Committee shall be nominated by the Governing Council.

*The Finance Committee will consider important financial matters and make its recommendations to the Governing Council. It should meet at least twice a year.*

The Scientific Advisory Committee will have the following composition:

- |      |   |  |
|------|---|--|
| i    | Renowned scientist in areas of DNA fingerprinting/<br>Molecular Biology to be nominated by the<br>Governing Council | <i>Chairman</i>                          |
| ii   | Representative from DBT   | <i>Member</i>                            |
| iii  | Representative from ICAR  | <i>Member</i>                            |
| iv   | Representative from ICMR  | <i>Member</i>                            |
| v    | Representative from CCMB  | <i>Member</i>                            |
| v)   | Representative from Forensic Science Lab<br>to be nominated by MHA  | <i>Member</i>                            |
| vii  | Two Scientists to be nominated by the<br>Governing Council  | <i>Members</i>                           |
| viii | Director of the CENTRE  | <i>Member-Secretary<br/>and Convenor</i> |

The Scientific Advisory Committee shall evolve the scientific and technical programmes of the CENTRE, review them periodically and shall take further course of action as would be deemed fit for furthering scientific and technological research of the Centre. The recommendations of the Committee would be submitted to the Governing Council for approval. It should meet at least twice a year.

### **FUNDS OF THE SOCIETY**

51. The funds of the Society will consist of the following:

- i Lumpsum and recurring grant made by the Government of India.

- ii Charges for providing DNA fingerprinting and DNA diagnostic services to public and investigation agencies received by the Centre.
  - iii All money received by the Society by way of grants, gifts, donations or other contributions.
52. All funds of the Society shall be paid into the Society's account with either in a Government Treasury /Sub Treasury or Reserve Bank of India, branches of the State Bank of India and its subsidiaries or in a scheduled /nationalised bank and shall not be withdrawn except on cheques signed and countersigned by such officers as may be duly empowered on his behalf by the Governing Council.
53. The income and property of the Society, howsoever derived, shall be applied towards the promotion of the objectives thereof as set forth in this Memorandum of Association subject nevertheless in respect of the expenditure grants made by the Government of India to such limitations as the Government of India may from time to time impose. No portion of the income and property of the Society shall be paid or transferred directly or indirectly to any of the members through any means either by way of dividends, bonus, or otherwise howsoever by way of profit, to the persons who at any time are or have been members of the Society or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration of any member thereof or other person in return for any service rendered to the Society.

#### **ACCOUNTS AND AUDIT**

54. The Accounts of the Society shall be audited by such person or persons who is a Chartered Accountant and may be nominated by the Central Government. The nature of audit to be applied and the detailed arrangements to be made in regard to the form of accounts and their maintenance and the presentation of the accounts for audit shall be prescribed by bye-laws to be framed by the Governing Council and approved by the Government of India.

#### **ANNUAL REPORT**

55. An Annual Report of the proceedings of the Society and of all work undertaken during the year shall be prepared by the Director of the Centre under the

supervision of Governing Council for the information of the Government of India and the members of the Society. This report and the audited accounts of the Society along with the auditor's reports thereon shall be placed before the Society at the Annual General Meeting.

### **ALTERATION OF RULES**




56. The Rules of the Society may be altered at any time on the recommendation of the Governing Council by a Resolution passed by a majority of the members of the Society present at any meeting of the Society.
57. All provisions contained in the Societies Registration Act, 1350 F as applicable to State of Andhra Pradesh, shall apply to this Society.
58. Upon a resolution passed by a majority of the members of the Society, not less than  $2/3^{\text{rd}}$  of the total members of the Society can determine that the Society shall be dissolved forthwith or on such date as may be agreed upon and confirmed by  $2/3^{\text{rd}}$  of the members present at a second special meeting.

### **WINDING UP**



The Society shall at the same meeting and at the time of passing a resolution dissolving the Society, determine the method to be followed for disposal and settlement of its property and debts. In the event of dissolution, the property and funds of the Society that remain after the satisfaction of all its debts and liability shall not be paid to or distributed among the members of the Society or any of them but shall be given to some other Society with similar aims and objectives which has been recognised by the Income Tax authorities under the provisions of Income Tax Act, provided that such other Society shall be determined by the votes not less than  $3/4^{\text{th}}$  of the members present personally at the time of the dissolution or in default thereof by the principal court of original civil jurisdiction of the district in which the registered office of the Society is then situated.

**ESSENTIAL CERTIFICATE**

59. "Certified that this is the correct copy of the Rules and Regulations of the Society".

Name S/O, W/O, D/O	Occupation	Designation	Residential Address	Signature
1. Dr Manju Sharma W/O Dr V P Sharma	Adviser I DBT	Member	D-1/55 Satya Marg Chanakyapuri New Delhi 110 023	
2. Shri S B Krishnan S/O Shri T N S Sharma	Jt. Secy. & Fin. Adviser DBT	Member	D-11/234, Vinay Marg, Chanakyapuri New Delhi 110 021	
3. Prof D Balasubramanian S/O (Late) Shri V Dorairajan	Director CCMB	Member	C6, IICT Quarters IICT Campus Hyderabad 500 007	

**WITNESSES**

Name S/O, W/O, D/O	Age	Occupation	Residential Address	Signature
1. Dr S Shivaji S/O (late) Shri S Raghunadham	45	Scientist E II CCMB	1-2-37/2 Kakatiya Nagar Street No. 3 Hubshiguda Hyderabad 500 007	
2. Dr K C Majumdar S/O Shri B Majumdar	44	Scientist E I CCMB	3/1, J Block Kakatiya Nagar Hubshiguda Hyderabad 500 007	
3. Dr Rajesh Kapur S/O Dr H Kapur	39	Pr. Scientific Officer DBT	1126, R. K. Puram Sector-IV New Delhi 110 002	